

The Cliff

Hotel & Spa

BUSINESS FACILITIES

2022



Conferences ■ Exhibitions ■ Meetings
Team Building ■ Training Events



liff
Hotel & Spa

Welcome to The Cliff Hotel & Spa

The Cliff Hotel is renowned as one of the most breathtaking seaside locations in Wales. Set in 40 acres of headland overlooking Cardigan Bay, the broad sweep of Poppit Sands and the Teifi Estuary The Cliff Hotel & Spa is the perfect location for business and pleasure.

Here at The Cliff Hotel & Spa we have rooms to suit all your needs, from our small conference room to our spacious Ballroom, which can seat up to 200 delegates theatre style.

With a professional and friendly team, we are sure to meet all your expectations.

Our Conference packages include a number of different rates to suit your budget and requirements, including a daily delegate and a 24hr delegate rate. Our management team will be on hand to provide as much or as little help as you need.

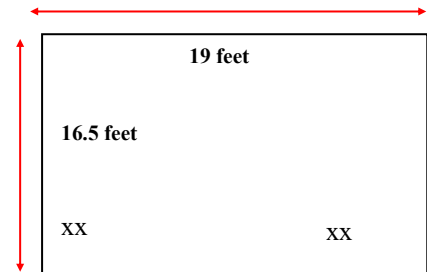
If you wish to view our facilities or to ask any questions,
please contact us on 01239 613 241
or email our Functions Team on functions@cliffhotel.com

Our Facilities

There are a number of Meeting & Conference rooms available at The Cliff Hotel & Spa, all with complimentary Wi-Fi, and natural daylight.

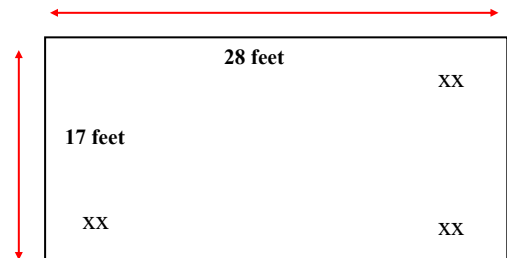
The Lounge Room

A compact room offering a private and intimate atmosphere for small business meetings or break-outs from a larger conference room.



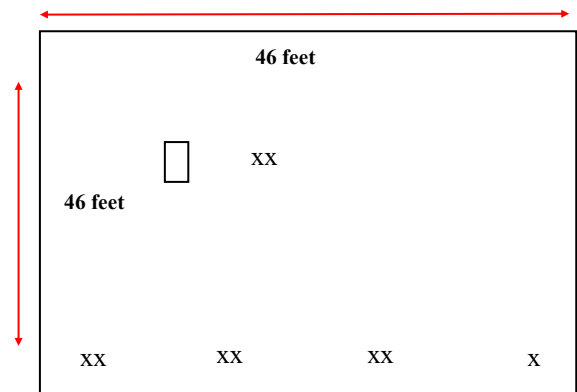
Meeting Room

A more spacious room ideal for training sessions or medium-sized conferences.



The Ballroom

Boasting panoramic coastal views, pleasing every client. With ample floor space for equipment and audience, it provides an ideal working environment for larger conferences, exhibitions and presentations.



Key – xx – Double Plug Socket x – Single Plug Socket

Capacity	Board Room	Meeting Room	Ballroom
Boardroom style	15 max	25 max	40 max
Theatre style	25 max	50 max	200 max
Classroom style	12 max	18 max	100 max
Cabaret style	8 max	12 max	80 max

Equipment

Hire Charges:

PA system	£30.00
Portable 60inch TV	£30.00
Flipchart	£15.00
Photocopying	£0.15 per sheet

Cables available: HDMI, USB, Screen Mirroring

Fees

Room Hire Only Rates:

Room:	Half Day (up to 4h)	Full Day (4h plus)	Room Hire Rate Complimentary if spending exceeds:
The Lounge Room	£50	£75	£350
Meeting Room	£75	£100	£350
Island Bar	£100	£150	£1,000
Island Bar (with Bar)	£150	£200	£1,000
Ballroom	£175	£250	£2,000

*Please note that from March to October (inclusive),
a minimum spend of £5,000 is required for use of the Ballroom

Team Building & Fun Days

In association with



Team Building Day Sessions

Working alongside Adventure Beyond, a dedicated adventure activity supplier, offering a variety of team building activities to occupy your day.

Bring your team together and have a fun and enjoyable day for all.

Now more than ever it is important that businesses' look after their staff, both their fitness and mental health. Adventure Beyond can create a bespoke package that ensures you and your team share experiences, increase spirits, and unite you all together, as the benefits of having a motivated, happy team are priceless.

Set in the heart of Wales explore the magnificent coastline whilst taking part in thrill-seeking activities. Both our day and residential team building packages are flexible and can be tailor made to suit your requirements. To complement your day of activities, we can offer a wide range of refreshments and dining options, whilst special accommodation rates are available to those wishing to stay overnight.

When contacting a member of our Function's Department you will be assigned a member of our team to help create your business event.

Group Day Packages

Our bespoke group packages can be tailor made to fit your team's requirements.

Popular activities are listed below:

Golf; Coasteering; Sea Kayaking;

River Canoeing from Llechryd to Gwbert; Team Building Activities

All activities take place in the direct vicinity of the hotel unless otherwise stated.

Our day packages also include a packed lunch and complimentary use of our spa facilities.

From £60 per person

Residential Group Packages

The aim of our residential packages is to develop certain skills within a team, such as leadership. This package is a minimum of 2-3 days and the package cost is dependent on the chosen activities. Residential Delegates also have the opportunity to unwind in the hotel's spa or with a round of golf following a day of activities, making The Cliff Hotel & Spa the perfect setting for combining work and leisure.

In addition to your activities, the residential group package includes:

Tea & Coffee on arrival
Packed Lunch
Three Course Set Menu Dinner
Overnight Accommodation
Full Buffet Breakfast
Complimentary Use of Spa Facilities
Free Car Parking
Complimentary WiFi

From £160.00 per person based on single occupancy



Book your Business Event Today
Call 01239 613241 or/
Email functions@cliffhotel.com

Day Delegate Packages

Minimum Number of 10

Package 1

Inclusive of
Arrival Tea & Coffee
Delegate Lunch 1
Tea, Coffee and Biscuits in the Afternoon
Main Meeting Room Hire
Still & Sparkling Water
Free Car Parking
Complimentary Wi-Fi
£31.50 per person

Package 2

Inclusive of
Arrival Tea & Coffee
Mid-morning Tea, Coffee and Biscuits
Delegate Lunch 2
Tea, Coffee and Cakes in the Afternoon
Main Meeting Room Hire
Still & Sparkling Water
Free Car Parking
Complimentary Wi-Fi
£40.50 per person

Package 3

Inclusive of
Arrival Tea, Coffee and Bacon Baps
Mid-morning Tea, Coffee and Biscuits
Delegate Lunch 3
Tea, Coffee and Cakes in the Afternoon
Main Meeting Room Hire
Still & Sparkling Water
Free Car Parking
Complimentary Wi-Fi
£48.50 per person

24 hr Residential Packages

Package 1

Arrival Tea & Coffee

Delegate Lunch 1

Tea, Coffee and Biscuits in the Afternoon

Three Course Set Menu Dinner (Carreg Menu 1)

Single Occupancy Accommodation in an Executive Room

Full Breakfast Buffet

Complimentary Use of Spa & Gymnasium

Main Meeting Room Hire

Still & Sparkling Water

Free Car Parking

Complimentary Wi-Fi

£130 per person

Package 2

Arrival Tea & Coffee

Mid Morning Tea, Coffee and Biscuits

Delegate Lunch 2

Tea & Coffee in the Afternoon

Three Course Set Menu Dinner with Tea & Coffee (Carreg Menu 1)

Single Occupancy Accommodation in an Executive Room

Full Breakfast Buffet

Complimentary Use of Spa & Gymnasium

Main Meeting Room Hire

Still & Sparkling Water

Free Car Parking

Complimentary Wi-Fi

£140 per person

Package 3

Arrival Tea, Coffee and Bacon Baps

Mid Morning Tea, Coffee and Biscuits

Delegate Lunch 3

Tea, Coffee and Welsh Cake in the Afternoon

Three Course Set Menu Dinner with Tea & Coffee (Carreg Menu 1)

Single Occupancy Accommodation in an Executive Room

Full Breakfast Buffet

Complimentary Use of Spa & Gymnasium

Meeting Room Hire

Still & Sparkling Water

Free Car Parking

Complimentary Wi-Fi

£150 per person



Catering Options

We have a wide range of options to suit your requirements and can cater for any type of event, informal or formal. We are always happy to work with you to create exactly what you need, so please don't hesitate to get in contact if you require something particular.





Why not start your dinner with a Drinks Reception and some Canapes?
Here are some suggestions to whet your appetite!

Reception Drinks

Champagne

Prosecco

Bucks Fizz

Speciality Cocktail

From £4.50pp

Canapés

Filo Basket with Hoisin Duck

Mini Cheeseburgers

Roast Beef in Yorkshire Pudding with Horseradish Cream

BBQ Pulled Pork Bon Bon

Smoked Salmon Bellini with Dill Cream

Thai Fish Bonbon

Chilli & Lime Prawn Skewer

Leek and Gruyere Cheese Tartlet

Red Onion and Cheddar Tartlet

Bruschetta of Mediterranean Vegetable with Hummus

Mini Fish & Chips

Selection of 3 for £6.75pp

Selection of 5 for £9.25pp



Function Menus

Minimum Number of 25

The menus below are designed to offer your guests a choice of dishes to suit all tastes. The price is inclusive of a private dining suite and a private bar for parties of 40 or more – subject to availability. Only one menu may be offered in any one event and a full pre-order is required from all guests two weeks in advance. Alternatively, as the Event Planner, you may select a set menu for all guests with a suitable option for Vegetarians and those with specific dietary requirements.

Carreg Menu (1)

Root Vegetable Soup (v)

Classic Prawn Cocktail with a Mary Rose Sauce and
Brown Bread & Butter

Duck and Orange Pate, Crostini and Chutney

~

Roast Turkey with Pigs in Blankets, Stuffing, Roast Potatoes and Gravy
Steamed fillet of Cod wit New Potatoes and finished with a Lemon and
Dill Cream Sauce

Wild Mushroom and Thyme Risotto (v)

~

Strawberry Cheesecake

Dairy Cream Profiteroles with Warm Chocolate Sauce

Apple Crumble and Custard

£27.50 per person

Add Tea, Coffee and Mints

£2.50 per person

Clogwyn Menu (2)

(V) Leek & Potato Soup with Rarebit Crostini

Smoked Mackerel & Horseradish Tian with Watercress

Smoked Duck Salad

~

Pan Roasted Chicken Breast with Garlic and Thyme, New Potatoes and a Port Jus

Steamed fillet of Sea Bass, Crushed New Potato Cake and Finished with a Sauce Verte

(V) Field Mushroom, Leek and Blue Cheese Wellington

~

Dark Chocolate Brownie with Bailys Cream

Lemon Tart with Crushed Raspberry Compote

Sticky Toffee Pudding with Caramel Sauce

£29.50 per person

Add Tea, Coffee and Mints

£2.50 per person



Ynys Menu (3)

(V) Welsh Cawl with Cheese and a Crusty Bread Roll

Chicken Liver and Cognac Parfait,
Red Onion Confit and Crostini

Sea Bass Escabeche with Watercress

~

Braised Shoulder of Lamb, Roasted Root Vegetables,
Sautéed Potatoes, Red Current, Rosemary and Garlic Jus

Oven baked fillet of Salmon, Crushed Baby Potatoes,
Lemon and Caper Butter Sauce

(V) Wild Mushroom and Spinach Strudel
with a White Wine and Thyme Sauce

~

Trio of Desserts

Choose from:

Strawberry Cheesecake

Lemon Posset

Chocolate Brownie

White Chocolate Mousse

Lemon Meringue Tart

Apple Crumble Tart

Raspberry Pavlova

Chocolate Profiteroles

£34.50 per person

Add Tea, Coffee and Petit Fours

£3 per person

Delegate Buffet Menus

Minimum Number of 15

Light Lunch Buffet (1)

Jacket Potatoes with a Choice of Fillings:

Coronation Chicken, Baked Beans,
Cheddar Cheese, Tuna & Sweetcorn

Selection of Mini Quiches:

Roasted Pepper & Tomato (v), Leek & Cheese (v),
Goat's Cheese & Red Onion (v)

Coleslaw

Garden Salad

Bara Brith & Welshcakes

£14 per person

Mexican Themed Buffet (2) Italian Themed Buffet (3)

Chicken Fajitas

Vegetable Fajitas

Potato Wedges

Nachos with Guacamole, Tomato
Salsa, Sour Cream
and Grated Cheddar

Salad Leaf

Selection of Desserts

£18 per person

Beef Lasagne

Vegetable Pasta Bake

Charcutier Platter

Marinated Olives

Caprese Salad

Rocket & Parmesan Salad

Artisan Bread Selection

Selection of Desserts

£21 per person

OR/ Selection of Sandwiches & Chips

£7.95 per person

Buffet Menus

Pulled Pork Bun

Minimum Numbers of 15+

Slow Roasted Pulled Pork served in a Floured Bap with Stuffing, Apple Sauce, BBQ Sauce and Potato Wedges

£15 per person

Hot Buffet

Minimum Numbers of 30+

Chicken Curry with Poppadum's

Chilli Con Carne

Vegetable Lasagne (v) White Rice

Baked Potatoes

Garden Salad

Coleslaw

Bread Rolls

Selection of Mini Desserts

£18.95 per person

Hog Roast

Minimum Numbers of 100+

Traditional Hog Roast Buffet

Served with

Coleslaw

Potato Salad

Tomato, Red Onion & Basil Salad

Pasta Salad

Green Salad

£22 per person

Finger Buffet Menu

Selection of Sandwiches:

*Ham & Mustard, Cheese & Pickle (v), Tuna Mayo,
Beef & Horseradish, Egg & Cress (v)*

Selection of Veggie Mini Quiches: (v)

(Roasted Pepper & Tomato, Cheese & Leek, Goat's Cheese & Red Onion)

Homemade Potato Wedges with Mayonnaise (v)

Plaice Goujons with Tartare Sauce

Chicken Goujons with Barbecue Sauce

Chicken Drumsticks

Pulled Pork Bon Bons

Vegetable Spring Rolls (v)

Mini Vegetable Samosas (v)

Onion Bhajis

Cocktail Sausages

Sausage Rolls

Crisps & Nachos (v)

Chocolate Brownies

Chocolate Profiteroles

Lemon Tart

Homemade Scones with Jam and Cream

Five Dishes £15 per person

Seven Dishes £17 per person

Ten Dishes £19 per person

Extra Items £3 per item per person

Carvery Menu

Minimum requirement of 50+ guests.
Select 2 Starters (plated), 2 Mains (from the Carvery)
and 3 Mini Desserts (plated)

Root Vegetable Soup with Croutons and Crusty Bread
Duck and Orange Pate, Crostini and Chutney
Classic Prawn Cocktail
Creamy Garlic Mushroom on Toast (v)

~

Roast Turkey with Stuffing,
Roast Beef with Yorkshire Pudding,
Roast Pork with Apple Sauce or Honey Roasted Ham
Steamed fillet of Cod, and New Potatoes
finished with a Lemon and Dill Cream Sauce
(V) Wild Mushroom and Spinach Strudel

(Fish and Vegetarian options MUST be pre-ordered)

~

Trio of Dessert
Choose from:

Strawberry Cheesecake

Chocolate Brownie

Lemon Meringue Tart

Raspberry Pavlova

Lemon Posset

White Chocolate Mousse

Apple Crumble Tart

Chocolate Profiteroles

£24 per person

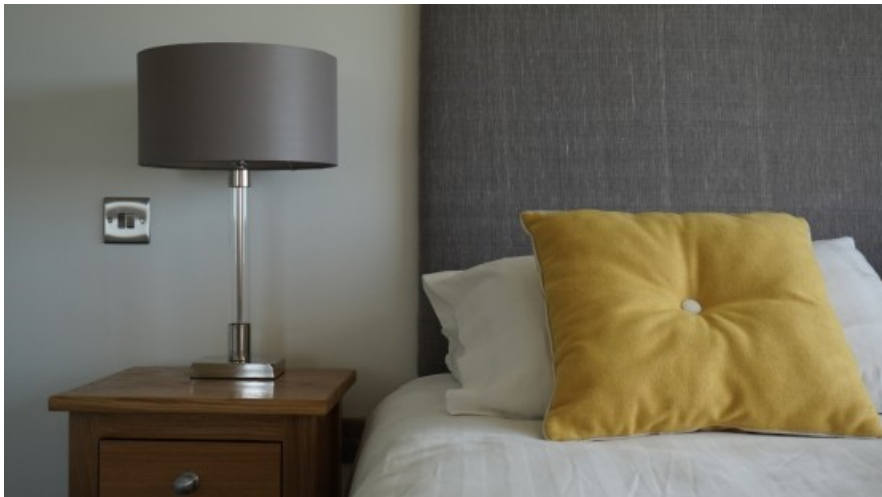
Add Tea, Coffee and Mints

£2.50 per person

Accommodation

We understand that many of your guests may travel considerable distances to attend your conference or event. Please note that rates will vary according to the room required.

A deposit to the rate of the first night's stay will be required to confirm a booking.



The Cliff Spa

All guests staying in the hotel are welcome to free use of our wonderful spa, with a Hydro Pool, hot tub, steam room, sauna and heated loungers, it's the perfect place to relax and unwind.

Please be aware that any treatments will require booking in advance. Please contact our spa directly and talk to one of our therapists about the treatments available on 01239 622179

Terms and Conditions

1. Making a reservation

You can make a reservation for a meeting/event ("the Event") by returning to us this document, duly completed and signed along with the deposit. The amount of the deposit will be set out on the information sheet that accompanies these Conditions (the "Event Sheet"). The Event Sheet in respect of Christmas bookings will include the information set out on the reverse of the Christmas booking leaflet. Please note that by signing and returning this document to us along with your deposit you are entering into a valid and binding contract with us ("the Contract") on the terms and conditions set out here ("the Conditions") and the Event Sheet.

Subject to clause 4, all payments made under the Conditions (including the deposit) are non-refundable and non-transferable in their entirety.

In addition to these Conditions, specifics of your booking will be set out on the Booking Information Sheet for your ease of consideration.

Your reservation will be provisional only until we have received from you a signed copy of these Conditions along with your deposit in full.

Any special arrangements/requests should be referred to your Conference Host, who will be glad to help you. If you are making a reservation on behalf of somebody else, then please let us know so that we can complete any necessary forms or documents and you will need to confirm to us that you have the authority of that person or organisation to make that booking on their behalf. We will have no obligation to check the validity of that authority to enter the Contract.

2. Payment

All prices charged to you are inclusive of VAT and other taxes. All payments must be made in accordance with the Event Sheet. If for any reason you fail to pay any sums due under the Event Sheet, we reserve the right to deem such non-payment as a cancellation and you will incur a cancellation charge under the terms of the below Cancellation Policy.

We accept most credit cards, but if you wish to make use of our credit facilities, then please contact us at least 14 days before any payments are due under the Event Sheet. Please note that, we are within our right to deem non-payment as a cancellation in

accordance with the below Cancellation Policy, unless you have been granted credit facilities, overdue amounts shall accrue interest from the due date until the date of actual payment at 1.5% per month.

3. Changes to numbers

You will need to provide us with an estimate of the number of people attending the Event at the time of booking. We will then set out on the Event Sheet and will inform you of the Minimum Number (i.e. the minimum number for any price per head booking which will be 5% less than the estimated number). You can make changes to the numbers attending provided that you give us adequate notice of any variation at least 7 days before the date of the Event. However, please note that if the numbers attending fall below the Minimum Number you will be liable to us for the cost of the Event at the cost per head based on that Minimum Number regardless of the actual numbers attending.

In the event that you have additional guests, we will do our best to offer them the same service we offer to your other guests. Please note however that the price for the Event will then be increased accordingly.

4. Cancellations by you

A cancellation by you of the Event would result in a considerable loss for the hotel. That is why we have set up the following cancellation policy ("the Cancellation Policy"):

There will be a deemed cancellation if for any reason you do not arrive at the hotel for the Event even if this is a reason outside of your control, for example, adverse weather conditions, traffic delays, illness (this list is not exhaustive). In such a situation this will be treated as a Late Cancellation and 100% of the full cost of the Event in addition to the Deposit paid will be due and payable to us. Please note that your cancellation must be in writing and sent to your Conference Host and shall be effective from the date actually received.

If you cancel :	Your cancellation charge will be :
At any time	The Deposit paid
between 24 and 16 weeks (inclusive) before the scheduled	20% of the full cost of the Event in addition
between 15 and 12 weeks (inclusive) before the scheduled	35% of the full cost of the Event in addition
between 11 and 8 weeks (inclusive) before the scheduled	50% of the full cost of the Event in addition
between 7 and 4 weeks before the scheduled date of the	75% of the full cost of the Event in addition
less than 4 weeks before the scheduled date of the Event	100% of the full cost of the Event in addition

5. Cancellations by us

Should The Cliff Hotel & Spa be unable to fulfil the service booked, a hotel gift voucher to the value of payments made or an alternative date will be offered for the service.

6. Can you use the hotel's equipment?

Simply contact your Conference Host who will be pleased to provide you with most of the equipment you need for a successful Event. You can also bring your own equipment into the hotel (with our prior approval), provided that it is not dangerous, hazardous or illegal, and that you accept all liability for such equipment. Any such equipment must be promptly removed when requested by the hotel staff. It is however not permitted to bring food or beverages into the hotel, unless you have our prior consent. In the event that you wish to set up an exhibition at the hotel, we will ask you to provide us with details of your plans and materials in advance, so that we can ensure that we have sufficient space.

We are unable to guarantee that all of the many facilities at the Hotel will be available for use during your Event. We will take all reasonable steps to fulfil the reservation to the best of our ability and in accordance with the details provided. However we reserve the right to provide alternative services (which shall as far as reasonably possible be to a standard equivalent to those as set out on the Event Sheet) at no additional costs to you.

You agree to begin and end your Event at the scheduled times as stated on the Event Sheet. We reserve the right to charge and you agree to reimburse us for any additional expenses incurred by us due to you using the designated space outside the scheduled time.

7. Who's liable in case something goes wrong ?

Nothing in these Conditions shall limit or restrict our liability for death or personal injury caused as a result of our negligence nor do we restrict our liability for fraudulent misrepresentation. Under no circumstances whatsoever shall we be liable for losses special to your particular circumstances, indirect or consequential loss or loss of profit or wasted expenditure. You shall be liable to us for any damage caused by you or any persons attending your Event to any of the hotel property whatsoever. You shall indemnify us against all losses, actions, costs, claims, damages, demands, expenses and liabilities whatsoever which we may incur either in respect of personal injury to or the death of any person or in respect of any loss or destruction or damage to property (other than as a result of any negligence or default by us or of any person for whom we are responsible) which shall have occurred as a result of your use of any of the services or facilities provided by us under this Contract or which shall otherwise be attributable to the acts or omissions of you or as a result of any breach of these Conditions by you.

8. Use of the hotel logo in invitations/advertisements

We are always glad when our guests make reference to us. However, since our name and logos are important commercial assets and a symbol of our hospitality business, we would like to review all publications bearing our name or logos prior to any distribution.

9. Miscellaneous

No variation of these Conditions shall be effective unless in writing and signed on behalf of both you and us. All quotations, booking, orders and contracts are accepted by us subject to these Conditions which shall override any terms, conditions or warranties stipulated, incorporated or referred to by you whether referred to in the your booking or in any negotiations or correspondence or elsewhere. These Conditions shall be interpreted in accordance with English law.

You shall not be entitled to withhold payment of any invoice by reason of any right of set off or counterclaim which you may have or allege to have for any reason whatsoever.

You may not assign or in any way dispose of your rights or obligations under these Conditions without our prior written consent. We shall be free to assign or otherwise dispose of our rights under these Conditions and shall be free to sub-contract any of our obligations under the Contract. Any term of these Conditions, which may be void or unenforceable shall to the extent of such invalidity be severable and shall not affect the other provisions. Failure by either party to enforce any of these Conditions shall not be construed as a waiver of such Conditions.

Except as otherwise provided in these Conditions, any person who is not a party to the Contract shall have no rights pursuant to the Contract (Rights of Third Parties) Act 1999 to enforce any terms of these Conditions or the Contract. Any right or remedy of a third party that exists or is available apart from the Act is not affected.

The information in this brochure is correct at the time of printing. The hotel reserves the right to amend its packages and prices at any time before booking. Bookings are subject to availability and prices quoted at the time of booking

Thank you for taking the time to read our Conditions. We have tried to keep them as simple and straightforward as possible. You can now confirm your reservation for the Event by signing our terms and conditions and returning them to us. Please note that we hold the right to release your reservation for the Event if we have not received this Contract, duly signed where indicated, by such date. Should you however have any further questions, then please do not hesitate to contact me or any other member of the hotel staff. They will be glad to assist you.



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